



Warehouse Technician Job Description

Job Title: Warehouse Technician
Reporting to: Business Manager
Location: Warminster, PA

EcoFINISH is a growing and rapidly expanding manufacturer of high performance industrial coatings and pool coatings with their own patented installation system. Based in Warminster, Pennsylvania, ecoFINISH is available on four continents: North America, Europe, Asia and Oceania, with over 255 ecoFINISH Dealers in over 57 countries.

Job Summary:

We are currently looking to fill the position of Warehouse Operations Associate for daily operations of the warehouse, including freight, shipping and receiving, returns, and transfers. In addition, the candidate will also be responsible for the manufacturing and assembly of our key products and product samples. The successful applicant will maintain high levels of accuracy in day-to-day operations, and provide impeccable customer service to our clients.

Key Responsibilities Include:

- Knowledge of ecoFINISH product lines.
- Hands on comprehension of the application process and techniques, maintenance of the manufacturing equipment and installation equipment.
- Blending raw materials according to the provided instructions and recipe calculations.
- Product assembly and packaging.
- Producing product samples for customers.
- Identifying and providing resolutions for issues with incoming raw material and manage products for resale
- Prepare sorting, packing, and labeling of materials and supplies to be shipped.
- Accurately pull, pack, and prepare shipments for UPS, FedEx, and freight pallets.
- Load and unload trucks, verify shipments, complete receiving documentation, and move materials into proper storage areas.
- Maintain receiving, warehousing, and distribution operations by following operational policies and procedures.
- Verify received inventory and inspect product condition and record and reporting shortages/damages.
- Maintain a log of all received material
- Perform general maintenance and custodial tasks of warehouse facilities and equipment.
- Adhere to safety and housekeeping requirements in a safe and responsible manner.
- Other non-essential job duties may be assigned.

Requirements

- Demonstrate attention to detail and have organizational skills.
- Punctuality.
- Must be able to lift 50 lbs. to 70 lbs.
- 2 years of experience in a warehouse environment.
- Ability to work independently within a team environment.
- Driver's License
- Minimum of High School Degree or G.E.D.. Associate's Degree preferred.

Benefits

Full time position with competitive salary based on experience. Dental, vision, and health insurance coverage after 90 days. 401K after one year. Paid time off. Paid training.

The above statements reflect the general tasks, duties, activities, and/or responsibilities necessary to describe this position and are not intended to set forth all of the specific requirements of the job. These job duties/responsibilities may change or vary in response to business needs.